



CONSTITUTION OF ST JAMES'S MONTEFIORE CRICKET CLUB

1. TITLE

- 1.1 The name of the Club is St James's Montefiore Cricket Club, hereafter to be referred to as "the club" and the club shall be affiliated to the England and Wales Cricket Board (ECB) through the Sussex County Cricket Board.
- 1.2 The Club colours are blue and gold.

2. AIMS AND OBJECTIVES

- 2.1 To foster & promote the sport of cricket at all levels within the local community and within the sport, providing opportunities for recreation, coaching & competition.
- 2.2 To encourage active community participation in cricket particularly amongst its youth.
- 2.3 To provide the best possible cricket facilities.
- 2.4 To ensure all members, playing and non-playing, abide by the ECB code of conduct which incorporates the 'Spirit of Cricket' and the Laws of the Game.
- 2.5 To be a not-for-profit organisation, with any surplus income being re-invested in the Club's activities.

2.6 To ensure a duty of care to all members of the Club by adopting and implementing the ECB 'Safe Hands - Welfare of Young People in Cricket' and ECB Equity Policy, and any future versions of the Policy.

3. MEMBERSHIP

3.1 Membership of the Club shall be open to any person interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

3.2 Membership of the Club is offered under the following categories:

- (a) Adult - adult players who have paid their annual subscription for the calendar year.
- (b) Junior - junior players who have paid their annual subscription for the calendar year.
- (c) Social - non-playing adults or juniors who have paid their annual subscription for the calendar year.
- (d) Honorary Life Vice-Presidents of the Club who shall be permanent members, and Vice-Presidents of the Club who shall be elected annually as in rule 8.1 (e) below.
- (e) The Officers of the Club as defined in rule 5.
- (f) Officials of the Club appointed by the Executive Committee or a Sub-Committee (as defined in rule 7.1) such as Club umpires, scorers or junior team managers.
- (g) Parents or guardians of junior members will automatically become non-voting members of the Club.

3.3 Playing membership subscriptions are payable by the first day of each calendar year and the Club reserves the right to levy a surcharge on the match fee of a playing

member who has not paid their annual subscription. Prospective members and guest players are permitted to play three games in anyone season before a subscription is required of them.

- 3.4 Members shall be entitled to vote at General Meetings of the Club. Social Members and Junior Members shall not be entitled to vote at General Meetings.
- 3.5 The Management Committee (as defined in rule 7.1) may refuse membership or remove it, for good cause, on non-discriminatory grounds, where the membership of the person concerned would be likely to bring the Club or the sport into disrepute. In the event of a membership being terminated under this rule, any annual subscription paid in the year in question may be returned in whole or in part at the discretion of the Management Committee. Appeal against refusal or removal may be made to an appeals committee appointed by the Executive Committee. (See Discipline and Appeals at rule 9. below)

4. FINANCES

- 4.1 The Treasurer shall be responsible for the funds of the Club. The Treasurer will be responsible for producing a set of accounts for each financial year and the deposit of funds with any one or more suitable financial institutions.
- 4.2 The financial year shall end on 30th September.
- 4.3 Honoraria, if any, to be paid to any individual shall be agreed at the AGM and shall be awarded in respect of the previous year.

5. OFFICERS

The officers of the Club shall be the President, Chairman, Secretary, Treasurer, together with the Managers/Co-ordinators of the Senior Cricket, Youth Cricket, Finance (Treasurer), Ground & Clubhouse, & Bar sub-committees, and the Fixtures Secretary, & Welfare Officer.

6. ELECTION OF OFFICERS

All Officers shall be elected at the Annual General Meeting of this club from, and by, the members of the club.

All Officers shall be elected for a period of one year, except the President who is elected for a maximum of five years, but shall be eligible for re-election to the same office or to another office after that period.

7. MANAGEMENT

- 7.1 The day-to-day management of the Club shall be carried out by the President, the Chairman, and the Secretary who will form the Executive Committee, in consultation with sub-committee Managers/Co-ordinators (as per rule 5) and sub-committee members as and when appropriate. The Executive Committee together with the Managers/Co-ordinators of the sub-committees (as per rule 5) and any other sub-committees which the Club may form from time to time shall form the Management Committee of the Club, which will have responsibility for Club policy and planning as well as ensuring the effective workings of the sub-committees.
- 7.2 The Management Committee shall meet at agreed intervals but not less than twice a year. Reasonable notice shall be given to each member of the Management Committee prior to the next meeting. A date for the next meeting will normally be agreed at the end of each meeting.
- 7.3 The quorum for Management Committee meetings shall be four; each Management Committee member shall have one vote and in the event of a tied vote the Chairman of the Management Committee meeting shall have the deciding vote. A resolution in writing signed by every Committee Member shall be valid without a meeting.

8. GENERAL MEETINGS

- 8.1 The Club shall hold an Annual General Meeting in November of each year; for which the Management Committee shall make the necessary arrangements and will set an agenda that will include the following items:
- (a) To receive and, if approved, to adopt the Club's financial accounts for the year ending the previous 30th September:
 - (b) To consider and, if approved, to sanction any duly made alteration to these rules.
 - (c) To elect the Officers of the Club.
 - (d) To elect team captains and vice-captains for the forthcoming season.
 - (e) To elect Honorary Life Vice-Presidents of the Club, who shall be members who have made an outstanding contribution over a period of many years, and to elect Vice-Presidents who shall be members of the Club who have provided and continue to provide significant service to the Club and who shall be re-elected annually.
 - (f) To set membership subscriptions and match fees for the forthcoming season.
- 8.2 Advice of the date of the Annual General Meeting and its agenda shall be sent by the Honorary Secretary to members so as to be received by them not less than twenty-one days before the Meeting. All nominations for elected posts must be received by the Honorary Secretary not less than seven days prior to the Meeting.
- 8.3 Members are entitled to propose any motion or alteration to the Club rules for inclusion on the agenda. All proposals, duly seconded, shall be received in writing by the Secretary not less than 30 days prior to the Annual General Meeting.
- 8.4 An Extraordinary General Meeting may be called either by the Management Committee or as a result of ten Club members requesting in writing to the Secretary of the Club that one be convened; in the latter case a Meeting must be arranged by

within six weeks of the Secretary receiving the written request. Advice of the date of an Extraordinary General Meeting, its purpose and any motions proposed shall be sent by the Secretary to members so as to be received by them not less than fourteen days before the Meeting.

- 8.5 The quorum for a General Meeting shall be twenty; each member shall have one vote and in the event of a tie the chairman of the meeting, who will normally be the President, or the Chairman or, if both are absent, a member elected to be chairman by those at the meeting, shall have the deciding vote.

9. *DISCIPLINE AND APPEALS*

All complaints regarding the behaviour of members should be lodged in writing with the Secretary.

The Executive Committee shall appoint a Disciplinary sub-committee who will meet to hear complaints within 14 days of a complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Executive Committee (or its sub committee) has the power to take appropriate disciplinary action, including termination of membership

The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days following the hearing.

There shall be a right of appeal to the Executive Committee against either the finding or the sanction imposed or both following disciplinary action being taken. The Executive Committee shall appoint an Appeals Committee (a maximum of three) which shall not include members involved with the initial disciplinary hearing but may include non-members of the club. The Appeals Committee shall consider the appeal within 14 days of the Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

10. DISSOLUTION

10.1 The Club shall not be dissolved except at a properly convened General Meeting where not less than three-quarters of those present and voting support that proposal.

10.2 The Management Committee will then be responsible for the orderly winding up of the Club.

10.3 After settling the liabilities of the Club, the Management Committee shall dispose of the remaining assets to one or more of the following:-

10.3.1 another club with similar sports purposes which is a registered charity;
and/or

10.3.2 another club with similar sports purposes which is a registered Community Amateur Sports Club ; and/or

10.3.2 to the Club's governing body for use by them for related community sports.

11. CONSTITUTION

No alteration to this Constitution shall be made other than by a resolution passed at a General Meeting of the Club by two-thirds of those present and voting.

12. GENERAL

12.1 The Management Committee shall be empowered to act as it deems necessary, in respect of any matter not contained within these rules.

12.2 A copy of this Constitution will be re-printed in the Club's annual fixture card and provided to each member.

13. DECLARATION

St James's Montefiore Cricket Club hereby adopts and accepts this Constitution (as amended as a current operating guide regulating the actions of all members.)

Certified a true copy of the Club's
Constitution as adopted on 25th
November 2011

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President (DJ Pickering)

